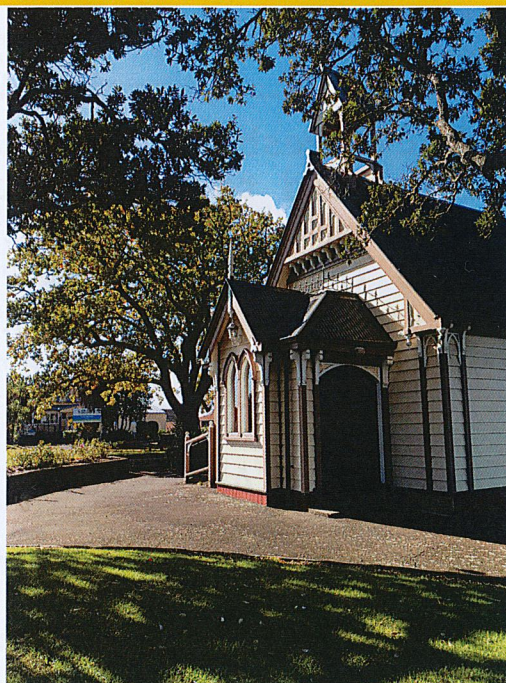


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# Howick Presbyterian Church

TO KNOW CHRIST AND MAKE HIM KNOWN



2020—2021



## Annual Report

Reports to be adopted at the 2021  
Annual Meetings to be held in the  
**Howick Presbyterian Church**  
**SUNDAY, 12 September after Morning Worship.**



### **MISSION STATEMENT**

**The Howick Presbyterian Church  
is committed to the Gospel  
of the Lord Jesus Christ,  
and the purpose of  
“knowing Him and making Him known”.**

### **Our Aim**

To be a Community which demonstrates  
a faith that is:

Spirit Led

Genuinely connected

Welcoming

Serving and reaching out

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**HOWICK PRESBYTERIAN CHURCH**  
and the historic St Andrew's chapel are situated  
on the corner of Vincent Street and Ridge Road, Howick.  
[www.howpres.org.nz](http://www.howpres.org.nz)

## Howick Presbyterian Church Parish Directory

**St Andrew's Church Centre**  
**11 Vincent Street**  
**Howick**  
**2014**

**Email:** admin@howpres.org.nz  
**Website:** www.howpres.org.nz

**Phone:** 535 4403  
**P O Box 38 590**  
**Howick**  
**2145**

### CHURCH LEADERSHIP

**Interim Moderator**  
**Stated Supply Minister**  
**Interim Session Clerk**  
**King's Kid Co-ordinator**  
**Youth Co-ordinator**

Rev. Lorrain Francis  
 Rev. Matthew Chapman  
 Cherie Moran  
 Heather Hoe  
 Jude Dosado

### **Church Elders**

Andrew Cutler (on leave)  
 Jude Dosado  
 Geoff Foster  
 Liz Foster  
 Margaret Guyan  
 Heather Hoe  
 Retha Kleynhans  
 Ryk Kleynhans

John McWilliams (on leave)  
 Bill Milnes  
 Heather Milnes  
 Cherie Moran  
 Trevor Moran  
 Bev. Riley  
 Lomond Seel  
 Greg Smith

### **Elder Emerita/Emeritus**

June Barton  
 Ailsa James  
 Margaret Smith (Snr)  
 Alasdair MacLean  
 Sophie Pabbuwe

### **Communion Elder**

Mary North

### **Parish Council Members**

Rev. Lorraine Francis  
 Aubrey Dosado  
 Margaret Guyan  
 Retha Kleynhans  
 Ryk Kleynhans  
 Bill Milnes  
 Cherie Moran  
 Lynne Rodgers  
 Elizabeth Tremlett

### Property Maintenance Team

Trevor Moran  
 Greg Smith  
 Merv Hoe  
 Cedric Daniel

### Pastoral Care Team

Thelma Wilson & Cherie Moran

### Social Fellowship Team

Liz Foster

### 50+ Fellowship—formerly APW

Crystal Seel

### Opportunity Shop Committee

Margaret Guyan      Chairman  
 Robin Georgeson      Treasurer  
 Crystal Seel      Secretary  
 Elizabeth Georgeson  
 Mary North  
 Beverley Riley  
 Lomond Seel  
 John Treneman  
 Winsome Webster

### St Andrew's Kindergarten Board of Trustees

June Barton  
 Robin Georgeson  
 Ryk Kleynhans— Chairman  
 Ethni MacLeod  
 Lorraine Richmond  
 Stella Shewring

### **FINANCIAL ADMINISTRATOR**

Janine Leaming

### **ENVELOPE SECRETARY**

Crystal Seel

### **CHURCH ADMINISTRATOR**

Jane Few

### **ORGANISTS**

Neil Guyan  
 Sue Finn

### **MUSIC LEADERS**

Clare Arthur  
 Matt Chamberlin  
 Venetia Daniel  
 Bronwyn Harrison

## AGM 2021 Pastoral message – Rev Matt Chapman

Welcome to the AGM report for 2021! Enclosed are updates and summaries of what's been happening in our various ministries. Thanks to everyone who has prepared these reports for us. It's important that we have an annual record of what's been happening in the life of the church, so sit down with a good drink and take time to digest everything before the meeting.

I would like to start by extending my thanks to our Session Clerk Cherie Moran, our Interim Session Clerks Geoff and Liz Foster, and the Church Council for their leadership and hard work this year. So too, our Session who are our spiritual and servant leaders. What a great team of people! I've also had the pleasure of working alongside Jane, Janine, and Elizabeth Tremlett who I would also like to acknowledge for the work they put in every week. Brilliant!

As a church we acknowledge that so much of what we do relies on an amazing team of volunteers each week who run the Op Shop, care for people at Mainly Music, serve tea and coffee, arrange flowers, visit people, cook meals, do the gardens, maintain the building, run our Social Fellowship, lead music, sound and AV, Kings Kids and Wired.....and so on.

I want to say the biggest thanks to you all for the time you give to God's work here. We wouldn't be able to do what we do without you!

On a personal note I want to thank you for allowing me the opportunity to serve as your stated supply minister over the past two years. I humbly appreciate being able to open the Word of God with you and share in some of your greatest joys and deepest pains.

There have been baptisms, confirmations, new members welcomed – moments of joy. We have also entrusted some dear friends into God's keeping and have shed tears alongside each other as we've walked through the challenges of life. We have opened the

Word together, broken bread together, and been sent together to share the love of Christ with our community and families. I hope that in each moment you were aware that you were on Holy Ground. For this is a big part of what the local church is about; sharing together in life's joys and pains under the guidance and grace of our Lord Jesus Christ.

A few highlights for me personally this year include the "Belief, Baptism, Belonging" series that we ran twice this year and the new members and baptisms that came from those gatherings.

The Passover meal was a special celebration and my first time experiencing one. Also our very recent church camp was brilliant, and so wonderful to see such a great turn out of people.

On a personal note, my only regret is that I still don't know many of you as well as I would like to. Those I serve more directly alongside probably know me the best, however, if you're one of those who I need to be better connected with, please forgive me and let's meet for coffee and a catch up sometime!

Thank you for being part of this faith family of Howick Presbyterian, and for welcoming us into it. It has been a joy for my family and me to be here with you!

Grace and Peace

*Rev Matt Chapman*



Another AGM is looming – not like a dark cloud – but rather like a rainbow in the sky. Each AGM is a time to look back over the year and consider where we have been and to look forward to where we are going. Like the rainbow it is a time of hope and positive reflection.

The 2020 – 2021 Church year has been an interesting one. 2020 of course was our “Annus Horribilus” as the Queen would say! Yet when we look back at it now and see so many other countries still rocking in and out of lockdowns and still counting the case numbers and death rates, we are, for sure, a privileged people on the earth at the moment. Whilst we still live with the daily uncertainty of not **if** but **when** will Covid 19 strike again, for us, as a Church community, we have been able to pull through and come out the other side. Our statistics reflect an increase in our membership numbers and our attendance at church has also shown an average increase. We have been truly blessed by the ongoing Ministry of Rev Matt Chapman who has embraced us as a parish and walked alongside of us, guiding, leading, teaching and serving. We continue to enjoy the privilege of you being on this journey with us Matt. Thank you seems so inadequate but our thanks are very sincere.

Whilst you see very little of our Interim Moderator – Rev Lorraine Francis - she is still quietly supporting us from behind the scenes. We can seek her wisdom and guidance at any time and she remains in touch – albeit from more of a distance from the congregation’s viewpoint. She does however still continue to engage with the leadership in the Parish and attends both Session and Parish Council meetings. We appreciate her ongoing vigilance.

You will of course be wanting to know “what comes next Cherie?” It is easy to almost forget that we are a Parish in a vacancy because things feel so stable with Matt at the helm. Ministry Settlement Board (MSB) has only just reconvened in July. You will remember that Presbytery agreed to put the MSB process on hold late last year because Matt was willing to complete a further 12 months of Stated Supply for us. That term goes through until February 2022. The MSB must now return to complete its’ task of seeking to find an ordained Minister to fill our Parish Vacancy. Please pray, on

seeking God’s will for us as a Church and seeking the way forward. W will keep you advised as soon as there is something to report. Whilst at one level it may seem that this process has taken forever, but on the other level I daily give thanks to God that we have been able to have 2 years of rich transition ministry that has held us together as a very stable congregation and allowed us to be encouraged by growth at a time that very few vacant parishes see such growth. I do believe that God has a plan for us and our patience will be rewarded.

Session and Parish Council have continued to meet regularly to manage the needs of the Parish. Parish Council meet monthly and manage the day to day accountability and management that is needed. Parish Council consists of both Elders and non Elders whilst Session consists of Elders only. Having said that, our Parish Council and Session choose to align quite closely and so Parish Council combines with Session whenever Parish Council feels that we need the wisdom and guidance of the full Session.

Geoff Foster has been recently working on establishing some clarity on how we as a church leadership want to move forward. He has looked at our processes closely and talked with many of us to try to find an effective way of streamlining how we do Ministry in this place. We have become increasingly aware that there are at times things that need to be done within the parish that require skills that most of us do not have. An example of this would be HR (Human Resources) expertise when it comes to annual staff reviews, or employment matters. In this day and age such matters can be very complex and we are looking to provide more legal protection on such matters as it is important that we manage employment contracts correctly. In the future we may look to outside contracting for such a service should it be deemed necessary. A further example of this is payroll and I am sure that Elizabeth Tremlett will make comment in her report to the AGM of the fact that we have already made a decision to outsource our payroll services. The transition to the new service being provided by Laurenson’s – an accounting company – has already been completed with the assistance of both Elizabeth and Janine Leaming.

In July we farewelled Janine Leaming from the position that she has held for the past 10 years as Financial Administrator. Janine has contributed significantly to our congregation in her work behind the scenes and we are very appreciative that she has brought into the role her skills of management and bookkeeping. She is continuing her employment with the St Andrew’s Kindergarten Trust as the Operations Manager of the Kindergarten. With Janine’s position being vacant, we are currently using the opportunity to re-evaluate the role and look to what our future needs might

be. In the Interim Elizabeth Tremlett, our Treasurer, has kindly offered to carry out the responsibilities for a short time whilst we complete the review that Geoff has been working on. Hopefully by the time of the AGM we will be in a position to advise you what we will need to do moving forward. I want to use this opportunity to say an enormous thankyou to Elizabeth. Elizabeth brings an amazing degree of skill and wisdom into her role as Treasurer. We are indebted to her for all that she has done in the past year to ensure that we remain in a stable financial situation as we move forward. She remains in strong contact with and consults with parish council on a regular basis. Nothing seems too much to ask! Elizabeth certainly is using her gifts to serve God in this place and again I say "Thankyou Elizabeth" on your behalf as the congregation.

This report would not be complete without making mention of the contribution that Lomond Seel has made to our parish over many years. You may remember that on National Volunteers week in June, I took the opportunity to honour Lomond for his many years of faithful service to this church. The theme of National Volunteers week was "Whiria te tangata" or "Weaving the people together" and Lomond has done so much over his years in the parish to do just that – weave our people together. Lomond was ordained here in 1961 as an Elder. In 1971 he took over the role of Session Clerk from (the late) Doug Matheson soon after the Rev Samuel J D McCay came to the parish. Lomond made the commitment to remain the Session Clerk throughout Sam's tenure in the parish, little realising that this would continue for 27 yrs! For good measure he went back and did a further 2 years as well. Lomond has now been recorded as an Elder Emeritus in the Presbyterian Church. In total Lomond has served this parish for over 60 years. In thanking Lomond publically I sort to put on record that we wanted him to know that we held him in high esteem and that we, as a congregation would stand alongside him as he travelled through less chartered waters. Since that day Lomond has needed to begin a different journey and is now a resident at the Howick Baptist Hospital. I know he will welcome visitors to his room in Seymour Ward so now is the time that we can "stand alongside" both him and Crystal.

We continue to be blessed by the services of Jane Few as our Office Administrator. We know that how people are met and greeted when they enter a church matters, and Jane continues to be gracious and welcoming to all who enter the doors of our Church. We appreciate that at times it is difficult for Jane – her office is like grand central station and the meeting place as we regularly find ourselves popping in and out to access things or ask questions. This brings a challenge to the job that

Jane adapts well to. It doesn't matter what she is doing at the time, she will smile and push her pause button and help. Jane also finds many ways to use her creative abilities and we very much value her contribution. Thankyou Jane.

Finally to those Elders and Parish Council members who continue to serve in leadership at Howick Presbyterian Church I wish to say thank you. Your ongoing service is much appreciated in whatever way you are finding to contribute. Some serve on the teams (Property, Pastoral Care, Social Fellowship) others serve as Musicians week after week or manage our technical data such as sound and easy worship and powerpoint. Take time yourself to look around and think what it might be like if Winsome and her team didn't turn up to do the garden, or the musicians failed to come to church one Sunday? Please find ways to show your appreciation to the many people who make this church what it is. Whatever your role, I thank you and I also thank each and every one of you in our church for the continued encouragement and support that I receive as the Session Clerk. You are an amazing group of people and when I am asked what is it about Howick Presbyterian Church that I value most I find myself thinking "He tangata, He tangata, He tangata – it is the people, the people, the people". It is YOU who make this church what it is so whatever it is that you are doing please keep doing it, and if you feel called to serve in a different way then please have a conversation with me sometime. I believe that our church is on the move. Thanks be to God.

*Cherie Moran*

## King's Kids

A happy year at Kings Kids with an average of 10 children each week. This number can swing from 5 children to 20 which does present a challenge but we love every extra one! In the main our children come from 12 of our church families – the Brewers, Chambers, Chamberlins, Chapmans, Diproses, Duffs, Harrisons, Hopes, Johnsons (Lyn Van As), Morans, Stuarts and Vaeas. They vary in age from 3 years old to 11 years. This is a big age difference and we would like to get back to having the preschoolers in their own little class where they can sing, listen and act out the stories they hear.

In the second half of 2020 we looked at some of Jesus' parables. We say parables are stories that are a bit like a plain muffin, but when you bite in, a delicious surprise awaits on the inside. We looked at those most critical 'Lost and Found' parables, The lost Sheep, The lost Coin, The lost Son and hopefully even our youngest children have begun to understand the incredible, 'never giving up' love of God for us. I know I am always helped when I revisit these stories. We explored parables about seeds, soil and growing and reinforced these by giving each child a metre square plot of garden in the area out behind the Op shop. Silverbeet, parsley, sweet peas and kale grew well but the best were the sugar snap peas – these were really enjoyed and this gardening is a great thing to do.

We loved bringing you our Christmas production this year – 'The Christmas Truce 2014'. It is a marvellous story that fed our hearts and minds and yours too, we hope. The kindy children brought the manger scene to us and four of the Wired young people read us 'One Solitary Life', helping us understand how Jesus' birth and life gave those English and German soldiers the courage to put their guns aside and see their foes as people just like themselves.

We began 2021 by painting pictures of things from God's wonderful world that we had seen over the holidays and 35 parents and children enjoyed a 'Swim and Sausage nite' at Steph and Matt's place.

We have been given a fantastic wooden tree that sits at one side of our corner in the hall and we are using that to think about the seasons. Winter and bare branches at the moment. This year we have also looked at more parables, done a number of stories of Easter and enjoyed learning about Elijah.

We have tried to be consistent in learning verses from the Bible but have to admit that we are not as good as Sunday Schools were a few generations ago! Still, we have made a start and are trying! Thank you so much Val Klein, Steph Chamberlin, Carol Duff and Lepaulo Vaea our caring, creative teachers and thank you Zoe and Abi Chambers and Lucy and James Blyth who have helped us over the last months. Absolutely the best way to learn ourselves is to teach others, so wonderful, you fantastic young people. Maybe with your help we can begin a little class for the kindy children?

Thank you all for your interest and support – 'God loves you and you are special' and we love you too. If you feel you could help with our programme, you would be warmly welcomed.

*Heather Hoe*

## Wired

I believe that one of the skills a Christian today would be expected to have is the ability to rightly divide the Word (Tim. 2:15). Yes, yes, and yes - there have been faithful believers throughout history who did not have access to Scriptures at all and yet were able to have a genuine relationship with God.

With a huge number of translations and language versions available on a huge variety of media (printed paper, on screen, audio), we do not really have a good reason not to have a personal bible reading plan. God has revealed himself in various ways, through nature (Romans 1:19, 20), through the prophets and teachers, through Jesus Christ (Hebrews 1:1-2) who is the fullest revelation of God's mercy and love. He has allowed people to record his words and dealings with his creation. Let us then read the bible with joy and expectation. There are plenty of reasons why you may want to take up regular bible reading as a habit, here are two that come to mind:

1. It teaches us what to believe. The world is full of examples, teachings, beliefs, practices, rituals, and other stuff that will surely lead us astray. The Holy Spirit will be able to use Scriptures to stay on the path God has prepared for us.
2. It encourages and strengthens us. God's promises to his children are plentiful and how can we ask for them if we do not have any idea of what they are.

Kolini, Matt and myself are very privileged to have these wonderful teens (Hannah, Zoe, Abby, Lara, Rebecca, Jack, Sam, Laveni, Sione, Paul) attending Wired. If you could include us in your prayers, that we may be able to impart our joys, experiences and life lessons living day to day with Jesus while reading God's message to us in this modern age from the ever-relevant timeless words as recorded in the Bible.

*Jude Dosado*

**Howick Presbyterian Church  
Annual Statistics ending 30 June 2021**

**Members and Associate Members Total =**

	<b>2020</b>	<b>2021</b>
0 - 25	2	12
26- 45	10	20
46- 65	40	46
66 +	105	103
Members	156	161
Assoc. Members	19	20
	<u>175</u>	<u>181</u>

*Average Weekly Attendance*

	<b>2020</b>	<b>2021</b>
Under 13	12	13
13—17	10	7
Adults	110	115

Infant Baptisms	2
Adult Baptisms	1

**Financial Report for the year ended 30 June 2021**

The Annual Financial Statements for the year ended 30 June 2021 have been completed but are not yet audited. Set out below is a summary of the unaudited income and expenditure for the year.

	2020/2021 actual (unaudited) \$	2020/2021 budget \$	2019/2020 actual (audited) \$
Total income	323,020	307,047	337,074
Total expenditure	312,975	348,701	326,265
Net surplus (deficit) for year	10,045	(41,654)	10,809

(The full Annual Financial Statements will be available prior to the AGM.)

Income

Offerings (excl thank offering) of \$158,637 were higher than the previous year (\$154,040) and also slightly above budget (\$158,000).

Thank offering receipts of \$27,896 were significantly higher than the previous year (\$17,649) and also higher than budget (\$18,000). Thank you all.

Covid-19 lockdowns in August 2020 and February/March 2021 again affected income from the opportunity shop. Offerings were not noticeably affected by these lockdowns due to the increase in the number of people making their offerings by internet banking or automatic payment.

No application for Covid-19 wage subsidy funding was made in this financial year.

Expenditure

A significant amount of on-going maintenance, particularly of the church house and the chapel, was delayed by both weather and Covid-19 restrictions resulting in expenditure less than budget.

Finance



### Expenditure

A significant amount of on-going maintenance, particularly of the church house and the chapel, was delayed by both weather and Covid-19 restrictions resulting in expenditure less than budget.

### Budget 2021/2022

The operating budget for the year ending 30 June 2022 has been approved by Parish Council and will be presented to the AGM. This shows a deficit of \$49,160. This budget includes on-going repairs and maintenance to the church house, chapel and main church. Much of this work was delayed from the 2021 financial year as noted above.

Cash reserves accumulated from prior years' surpluses will fund the budget deficit.

*Elizabeth Tremlett*

Parish Council, Finance

### **ANNUAL THANK OFFERING**

In March, the Minister and Parish Council invited all associated with Howick Presbyterian Church to "give thanks for God's involvement in our lives" through our annual Thank Offering. Parish Council would like to thank all who made a contribution to this.

Receipts totalled \$27,896.

**THANK YOU**

# Property & Technology

The Property Team has managed to achieve several major improvements as well as continued building maintenance throughout the year.

Garry Thompson managed to repair some more rotten parts of the Chapel exterior during the year and some other repairs will continue in the next financial year. This work will help preserve the Chapel for many years to come.

The Chapel has new LED lighting throughout and also floodlights outside which highlight the Chapel so well at night. The Chapel is such a beacon for the Church. We also cannot forget the new comfortable Chapel pew squabs which everyone is enjoying.

Some additional lighting upgrades have been done within the Church, to also improve lighting and save on power.

A large flat section of roof has been recovered which has sealed the stairs towards the lower entrance. A new guttering was installed on the higher roof. We are still working through difficult areas to have long term solutions in place.

The front Oak and Pohutukawa trees were trimmed back and rotten branches removed because of Health & Safety concerns. This was validated by a certified arborist report beforehand.

The large trees in the back carpark were cut down to prevent further damage to the asphalt and drainage. The magnolia trees were also trimmed back as they were growing into the carpark.

The Finlays' donated birdbath was installed into the Gardens Of Memories.

The Church house has undergone electrical and plumbing upgrades also to improve safety and water quality.

I would like to thank the Property Team members Trevor, Merv, Cedric and new member Peter for their support and service of the Church property maintenance. Thank you to others who help out with maintenance, as all your contributions are appreciated also.

Our current team members are continuing on for next year.

*Greg Smith*

*Property Team Representative*



## In Memoriam July 2020—2021



Helen Foote  
Pamela Seed  
David Stewart  
Lorraine Stewart  
Alfred Van De Paverd

### Teams for 2021—2022 year to be confirmed at the Annual Meeting

#### Session Council:

Rev Matt Chapman; Elizabeth Tremlett (Treasurer) Cherie Moran (Session Clerk) James Harrison\* Dave Hope\* Elmarie Hope\* Matt Chamberlin\* Geoff Foster Liz Foster Bill Milnes Andrew Cutler Ryk Kleynhans Retha Kleynhans Rob Finn Greg Smith

#### Social Fellowship:

Liz Foster (Team Leader) Jane Few Jenny Cunningham  
Sue Vazey Anilen Dosado Margaret Littlejohn Tania Georgeson  
Mary North Maura McPhillips Stella Shewring

#### Property Team:

Greg Smith, Trevor Moran, Merv Hoe, Peter Diprose, Cedric Daniel

#### Pastoral Care Team:

Cherie Moran Mary North Thelma Wilson Margaret Guyan Bev Cox

#### Opportunity Shop Committee

Margaret Guyan Elizabeth Georgeson Robin Georgeson Mary North  
Beverley Riley Crystal Seel Lomond Seel Winsome Webster

**YCDT:** Margaret Littlejohn : Chair David Tremlett – Treasurer  
Margaret Guyan Riaan van Schalkwyk Stephanie Chamberlain

**St Andrew's Kindergarten Trust:** Ryk Kleynhans, Lorraine Francis, Stella Shewring

# Social Fellowship

The Social Fellowship team aim to provide opportunities for our congregation to get to know each other better. By organising various activities throughout the year, we hope people feel more connected to each other, as part of our church family.

This financial year has been a different year for all of us and our events have reflected this. We planned events that unfortunately had to be cancelled due to Covid Lockdowns.

Soup and Rolls which was planned to be held each Friday during the month of August, unfortunately we only managed to gather together on the first Friday of August. These luncheons are where we raise funds for the Kalikuri Medical Mission in Bangladesh. So, we had a programme change and held a church luncheon after the AGM, early October, where we collected donations for Kailikuri Medical Centre. Everyone enjoyed being together and feeling some freedom after the lockdowns. Plus we were able to raise funds for Kailikuri.

Unfortunately, the Angel Tree Project that we have supported over the last 20 something years changed the way it did things in 2020. Instead of being organised through Prison Fellowship, it is now run through "He Korwai Whakaponu". Donations of \$50 per child are asked for. This allows for a gift card of \$30, a courier bag and administration fee (\$20). By the time we heard of the change it was early December as we seemed to have been left off the original list. We decided it was too late to be involved in the 2020 gift buying, and would re look at this in early 2021. After discussion with Parish Council, Social Fellowship decided, as a church we would write and explain our concerns and thoughts on the new process. They reiterated that there was no plan to evaluate the new process or make any changes. Hence, we have decided with regret, that we will no longer be involved in this outreach.

New World Howick donated \$250 for our red bag appeal. With this money we were able to buy 40 red bags and provide body wash and toothpaste for each bag. The congregation were amazing and filled the bags with groceries which were distributed to folk in our community needing a little encouragement and support.

We held a Christmas Morning Tea after the final Thursday Communion Service in December. Once again, we had the St Andrews Chilton Kindergarten join us and present their Christmas Concert. It was very special to be able to see and



And hear these little ones. We raised money at the morning tea for New Testaments, which were given to each Year 6 child at Mellon's Bay Primary.

We started off 2021 with optimism.

We had a church picnic one Sunday evening in February. The cool breeze coming on to Eastern beach made it not quite the summer's evening we had pictured. We had approximately 25 people that came and joined us, some braving the water for a quick dip!

Sophie Pabbrewwe organised a Passover Dinner on March 27<sup>th</sup> a Saturday night. The evening followed the traditions of the Jewish Passover Festival that Jesus would have grown up with. The money raised went to the Romanian Family Centre.

Church Cleaning was held on Saturday the 10<sup>th</sup> of April. We had a great team of volunteers who worked hard and achieved a lot in the time we were together. Last year's annual cleaning day was not held, and it made us all realise how important it is to keep up a thorough annual clean of those hard to reach places.

#### **Overseas Missions we have supported this year are**

Simon and Alison North in Japan through OMF (Alison keeps us informed through a Monthly Prayer Letter).

The Kailikuri Medical Mission in Bangladesh (Peter Wilson Keeps us updated through his connection with their NZ branch of the mission).

Limapela School in Zambia (Matthew and Alison Raymond's visited us and we held a retiring offering for them at the close of the service. They also write monthly letter to keep us informed of progress.)

*Liz Foster*  
*Team Leader Social Fellowship.*

# Pastoral Care

Our small team of Pastoral Care consists of Mary North, Margaret Guyan, Thelma Wilson and Cherie Moran. At this forthcoming AGM we will add Val Parker-Lott to the team – thanks Val for offering to join us for the coming year. If this is something you too would like to do please contact me (Cherie) so we can talk about it. However I want to remind you all that Pastoral Care is not and never has been limited to a small group of people who might be given the title of Pastoral Care Team. Pastoral Care is everyone's business. We are very dependant on each other in the wider congregation to take care of each other. There is always room for improvement, but I want to say that I am very aware that there are a significant number of our church family who are quietly looking after others on a regular and intentional basis. We have a reputation of being a friendly and caring congregation and we want to see that continue and even grow. This is what a church community should be doing. This is where the **real** Pastoral Care is always going to happen. Most of us are creatures of habit, so I would like to challenge you that Sunday by Sunday as you sit in your particular place in church, (yes we mostly sit in the same places each week in case you haven't noticed) take note if the person that is usually in front of you is not there today. How easy it is to make a quick phone call if someone is missing for a couple of weeks to just ring and say "are you ok?" Obviously we are not wanting to harass people "why weren't you at church?" but rather just show that we care. If you don't feel you can make the call speak to me and tell me if you are concerned about someone who you have noticed is not in their place. We will be happy to follow through but we can't do that either if we don't know. Another way of strengthening Pastoral Care might be to intentionally go and sit somewhere else from time to time so you get to talk to and meet someone you haven't spoken to or maybe don't even know their name. These might seem like small things but it is the small things that matter in a church. I remember many years ago attending Church twice every Sunday for 6 months and I didn't get spoken to by anyone in that place! I don't recall even 1 name of someone at that church. Let us not be like that at HPC.

As a team we each have some regular folk that we maintain contact with that extends beyond the network of torch deliveries. If you feel that there is someone we need to be visiting more regularly please speak to one of us about it. If we can't do it ourselves we will do our best to pass it to someone who can.



There is another area where we can share the load a little. If you would like to be a "torch" deliverer we would welcome you to the role. It is not onerous at all but if you have 20 "torches" to deliver there is more chance of letter box drops rather than personal door knocks. I would love to see us more able to ensure that everyone gets that door knock once every 3 months at least. If you are able bodied and would like to join us in this, you would be becoming an important part of our church community communication system whilst showing caring toward those you take the torch to. It may be that you only want to deliver 1 or 2 - that would be very welcomed because we would know that those 1 or 2 were seeing a friendly face from Howick Presbyterian Church. No meetings to attend!!

Remember Pastoral Care has many faces – phone calls, door knocks, facebook connections or other social media, a letter with a stamp on it to encourage or express concern – all these things are pastoral care. Let's make this next year our best ever Pastoral Care year.

Blessings

*Cherie Moran*

## Mainly Music



We have had another successful year of singing, dancing and connecting at Mainly Music. Sessions are on every Tuesday morning of the school term from 9.30am – 11am. The sessions are high-energy and lots of fun, with singing, dancing, actions, scarves, props, instruments and lots of laughter and connection. We have about 30 minutes of singing and dancing, before breaking for morning tea, provided by the volunteers, then the rest of the session of free play, assisted by staff and volunteers interacting and connecting with the families during this time.

Minister Matt Chapman starts the session off with his guitar, giving the group the gift of singing to live music and connecting with the families.

Alana Basile has taken on the leadership role from January 2021, leading the Mainly Music songs, as well as updating resources, in particular the creation of lyrics videos which are displayed on the new Smart TV and stand purchased earlier this year.

Stacey Gwilliam is looking after the administrative side of things, setting up the welcome table each week, looking after enrolments and getting to know the families and spend time with them during morning tea and play time.

Volunteers involved in Mainly Music this year are Mary North, Margaret Guyan, Ruth Howe, Aretha Kleynhans, Shellie Bell, Liz Foster and Aynsley Ross. Cherie Moran volunteers also as well as overseeing the program and being a place of contact for all team members and volunteers involved.

The impact of the Covid 19 Pandemic on Mainly Music has seen us close sessions whenever Auckland has been put under Alert Level 3 or 4. We operate only in Level 1 or 2, ensuring procedures are in place for families to sign in and having hand sanitiser available. We have also become more cautious about toy selection used during playtime, removing soft toys, and ensuring toys are cleaned regularly.

Currently we have 26 families enrolled in our program. From

# Other Ministries



Currently we have 26 families enrolled in our program. From week to week we have 10-12 families attending. At the end of Term 1, and during Term 2, our numbers dropped slightly, as many of our older children started kindy. We also had several Mums return to the workplace and move to different parts of NZ. We were sad to say goodbye as we had built relationships with both the Mums and the children, but we were equally excited for their new journeys.

Fewer numbers has actually been highly beneficial for our Mainly Music sessions! We have a younger group of children now, the noise level is greatly reduced, and it is much easier to keep track of the families and keep in contact with them.

Overall it has been a successful year, even despite Covid times, we have managed to retain families and enjoy connecting with them each week.

*Alana Basile*

### **Girls Brigade** 2nd Howick

*To Seek, Serve and Follow Christ*



We have run this year with a full role. We currently have 28 girls between the ages of 5 and 17 attending weekly. We have had some great parent help for the first 6 months of 2021 which has helped us accept girls off our waiting list.

The first part of the 2020 – 2021 financial year started with lockdown, but we managed to get back together to finish the year off with baking. To start off 2021 we went on walks around East Auckland. We finished the term with a fun rock climbing night with all the girls. For our second term we worked through our World of Friends topic where we learnt about Girls Brigades in different countries. At the end of June we held an Area Church Parade with A other Girls Brigades in the area.

Due to the ever-increasing interest in our Girls Brigade company, we are looking for additional leaders to help for the start of 2022. If you would like to help our girls develop important life skills and want be involved, please let one of our leaders know, we'd love to have you join the team!

*Danielle Smith*

## *Launchpad*

What a privilege it is to be part of a team going into Mellons Bay School and sharing bible stories and values. With all the Covid interruptions we were delighted to be welcomed back this year.

We started back at school in term 2 with a full team of 9 teachers sharing the Launchpad programme with 262 students from year 3 to year 6. This is surely an amazing mission here in Howick. We were one teacher short a week before starting but once again someone came forward and we had the required number of teachers.

We go to the school every Thursday morning for half an hour to share our programme which CEC have put into a teacher book which we must follow. Every pupil gets a workbook full of relevant puzzles, pictures etc which they do for the last part of the lesson and take home at the end of the year.

Liz Foster arranges a fund raising lunch or morning tea towards the end of the year to help pay for the Bibles which every year 6 child receives on the last day.

Please keep praying for us as many of you do especially on Thursday mornings at 9 - 9.40 am We need your prayers. Also pray for the staff who give us such great support, our CEO Geoff Burton and that churches will provide finance for this mission.

There is a waiting list of schools throughout N.Z. wanting to have the programme but no volunteers to fill the vacancies.

If you would like to be involved have a talk to Liz Foster, Heather Hoe, Bev Cox or Bev Riley and there are no age restrictions .

Romans 10: 14

How then can they call on the one they have not believed in ? And how can they believe in the one of whom they have not heard? And how can they hear without someone preaching to them?

*Bev Riley and Sophie Pabbruwe.*

### **Leprosy Mission**

*Susan Vazey*

The money collected for the Moneybox Programme goes to cure, care for and restore leprosy-affected communities in Bangladesh.  
Thank you to all those who collect their small change, it changes lives.



## Opportunity Shop

The Opportunity Shop has again had a year of serving the community albeit with some interruptions due to Covid19.

We have had great support from our regular teams of servers, sorters and pricers.

We had a happy end of year 'thank you' lunch in December for everyone but numbers were down a bit because of pre-Christmas clashes so this year we decided to have a mid year 'thank you' lunch in June of soup savouries and slices. It was well attended and enjoyed by all.

The shop was closed during levels 4, 3 and 2 because of the size of the shop—it would have been hard to comply with the required distancing.

In the financial year we have made \$23 425.67

During the year we have made donations to Christian Broadcasting Association, Mayfield Primary School, Kailakuri Mission Hospital, Wymondley Road School, North Family Fund (in Japan), Faily Home for Orphans in Romania, Ferguson Intermediate School, Tear Fund, Hospital Chaplaincy, and of course our own St Andrew's Church.

A big 'thank you' to the committee for all their work and support during last year.

We are very grateful for all the donations of clothes and bric-a-brac. There are now so many other Op Shops in Howick and the surrounding area. Please tell you family and friends about our Op Shop. They will get the best bargains in town!

*Margaret Guyan*  
for the Committee

## 50+ Fellowship

Our small group continues to meet each month and it is amazing how we manage to find people from our congregation to share their experiences with us. Among those have been Matt Chapman, Ron Galliers, Cherie Moran and Neil Guyan. Apart from two younger women (whom we are delighted to have had join us) our membership is made up of older women who have spent most of their lives supporting the Association of Presbyterian Women (or 50+ Fellowship as we have been calling the group for some time now).

With the advent of Covid 19 last year our meetings were rather disrupted and earlier this year we were finally able to have Cora Young tell us about the U3A group to which she belongs and its activities. It had taken 10 months for this to happen as Covid shutdowns kept interrupting.

In March of this year we were the Church in this area responsible for the organisation of a World Day of Prayer service. Once again, Covid 19 stepped in and the service was postponed. Notwithstanding this, we successfully held a service, prepared by the women of Vanuatu, two weeks later. Matt Chapman was a great help with this programme.

Sometimes we look back and remember the large group who came to APW meetings and the many activities in which we were involved but it is a great to still have this small group enjoying good fellowship.

*Crystal Seel*

## Food Bank

We have been blessed again this year by the generosity of church members who regularly bring items for the foodbank.

For those who are new - we have two large baskets in the foyer where you may leave items on Sundays or any time between 10 am and 2 pm on weekdays. Once a fortnight we pick up a share of excess food from the City Mission which is sent out to All Saints. There has been less of this food this year. Some people prefer to donate by cash or EFTPOS and put their donation or slip in an envelope clearly marked Foodbank. We draw on this money when we run out of particular items and need to shop.

People suffering hardship for various reasons come to the office where Jane interviews them and takes down contact details before issuing the food box.

This year 68 boxes have been given out helping 131 adults and 104 children.

Opening hours for picking up boxes are 10 - 12 Mon. to Friday.

Thank you all so much for your support.

*Bev. Riley and Margaret Guyan.*

**Minutes of St Andrew's Chilton Kindergarten Trust**  
**Annual General Meeting held in the**  
**Howick Presbyterian Church on**  
**Sunday 11<sup>th</sup> October, at 11:00am**

**Present:**

Members of the Howick Presbyterian Congregation.  
 The St Andrew's Kindergarten Trust - Ryk Kleynhans, Stella Shewring.

Apologies from the Operations and Finance Manager, Janine Leaming, Trustee, Lorraine Richmond and Maxine Bannan from ECE.

Minutes of the previous meeting were taken as read and accepted as a true and accurate record of the 2019 AGM. These were moved by Ryk Kleynhans and seconded by Stuart Littlejohn.

**Chairperson's Report: Ryk Kleynhans**

Ryk presented the report, explaining that the major development was having contacted ECE Management and made use of their services. They have made a number of suggestions and have been a positive support to the staff. Ashtonne Stewart has been appointed as the new Head Teacher and has already made her mark in the running of the kindergarten.

There have been changes to the opening hours of the kindergarten and the kindergarten is now open during school holidays. It only closes for two weeks over the Christmas break.

We thank Lorraine Richmond very much indeed for all her valuable input and for her rich knowledge and wise counsel. We are pleased that her practical recommendations have all been implemented. Lorraine has a wealth of experience in Early Childhood Education and her deep understanding of Ministry regulations and expectations as well as teaching and learning, is greatly appreciated.

Janine, the Operations and Finance Manager, and Ashtonne, Head Teacher, work together very well and the kindergarten is in good hands. Ryk extended his thanks to all the staff who have accepted the changes and have implemented new ideas and ways of doing things.

The kindergarten is still competitive although there are many new kindergartens being built and established in the area. We have been focusing on marketing and have advertised in local newspapers, completed two lots of flyer distribution in the area as well as making use of social media. Two lots of Facebook sites have been set up. The staff have also been trained to use Storypark as a means of reporting the children's learning with extended families.

During the two Covid 19 lockdowns no staff were made redundant and they did not have their hours reduced. St Andrew's Chilton Kindergarten did receive a wage subsidy during the first 12 week lockdown.

Ryk extended huge thanks to June Barton for her sixteen of service as a Trustee and also to Robin Georgeson who has served for seven years. He wished them well as they retired from actively volunteering as Trustees. Ryk also thanked Ethni McLeod who took up the role three years ago and tended her resignation some months after relocating to Takanini where she has joined a local parish.

There were no questions with regard to Ryk's annual report and he moved that the report be accepted as a true and accurate record and this was seconded by Bill Mines.

All agreed to this.

At this stage Bill Milnes acknowledged Ryk's work as Chairperson on the Board of Trustees and thanked him for the excellent work being done and for the leadership being provided.

Ryk distributed the annual financial report to those who required it and presented the summary. He explained that the financial year for the kindergarten ends on the 31st December which differs from that of the church. He pointed out some changes of expenditure, namely the costs incurred by ECE Management, the final payout to the previous Head Teacher and the cost of relieving teachers. There is a pleasing surplus which may in part be attributed to the wage subsidy although the income from families dwindled during the lockdown periods.

**Questions/Comments:**

Liz Foster asked whether the wage subsidy would be needed to be repaid and Ryk replied that this was not relevant as we qualified to the laid down requirements regarding loss of income due to the Covid 19 lockdown.

Heather Hoe commented that this was a comprehensive report with solid results.

Ryk moved that the financial report be accepted as a true and accurate record and this was seconded by Elizabeth Tremlett. All those present were in favour of the budget being presented.

Ryk pointed out that there are only three remaining Trustees and this is the minimum requirement to form a quorum. He extended a plea to anyone who felt moved to take on this role. Matt Chapman asked us to be in prayerful consideration for this important role.

Cherie Moran confirmed and thanked the trustees for 2021 – Ryk Kleynhans, Lorraine Richmond and Stella Shewring.

Cherie asked the Trustees to pass on the church's thanks to Ashtonne, Janine and all the staff of the Kindergarten. She presented June, Ethni and Robin with gifts and expressed her thanks on behalf of the church for their outstanding service and dedication. Both June and Ethni responded with a short word of thanks. Cherie also thanked Lorraine Richmond in absentia for her ongoing involvement with the Kindergarten Trust even though she is not a member of our congregation. Lorraine is an invaluable and highly appreciated Trustee.

Meeting closed at 11.35am

## St Andrew's Chilton Kindergarten Chairperson's Annual Report 2020

The financial year ending December 2020 saw a nett surplus for the kindergarten of \$49,974. This was achieved via the support of the Covid19 wage subsidy. Despite the increased competition in the area and opening of a large new centre close to Chilton, the kindergarten has slightly increased the numbers of children enrolling in 2021.

Due to Geoff Foster not being available as auditor to us any longer, we changed to a new auditing company, Charity Integrity Audit. Thanks to Geoff for his support over many years. The auditing report of Charity Integrity included full identification of internal controls, financial accountability, policies, governance, structure, and procedures on reporting outcomes. They made no changes or suggestions for future changes, and commented that it was good to see a successful outcome for a kindergarten in a challenging environment. Our thanks to Janine Leaming for her work on administrative and operational requirements at the kindy and to Elizabeth Tremlett as the Accountant. Elizabeth has resigned from the kindergarten, effective 30.6.21, and we have contracted Matt Wall as the new accountant from the 1<sup>st</sup> of July onwards. Matt is a chartered accountant with experience in Ministry of Education requirements, and we are looking forward to working with him. A huge thank you to Elizabeth for her support over the years.

Chilton have increased the marketing efforts and focus. We utilised our website, Facebook, (including posting many videos and stories) and Storypark, which is a form of media directly accessed by families, is also an effective communication as is newspaper advertising. Both Facebook and Storypark have been sources of positive feedback and engagements on the videos that the kindy post. With family approvals, we have been able to post many more photos on social media platforms, which support the families through their journey of kindy life.

### Planning and Assessment

Part of the overall processes in the kindergarten this year has involved changes in the way we document the teaching of children to ensure we are covering all aspects of the curriculum. The teachers are now focused on dispositional learning where the development and learning for children is clearly visible. This is displayed in both their online Storypark access and their individual portfolios. Engagement from parents with their written feedback has been a success indicator of the developments of this curriculum, and we look forward to this focus of positivity continuing at the kindergarten.

This has been led by our Head Teacher, Ashtonne Stewart, and implemented by our teaching team of Cathy, Liz and Michelle. A huge thank you to the teaching team for their commitment and dedication to evolving the curriculum to keep pace with ever changing requirements within the early childhood sector.

We have also defined our Christian experiences at the kindergarten, and these have been supported by Matt Chapman, the Howick Presbyterian Church Minister – thank you Matt for your time each week to enhance the Christian values we can offer to our children.

### Family Involvement

Parents have been more involved in the learning experiences offered at kindergarten. This has included parents visiting the kindergarten on special occasions, and bringing their skills to enhance the learning opportunities for the children. Visits and experiences have included creating stars for Matariki, face painting, singing and dancing/performing, various cooking, Chinese New Year where the children made lanterns, and Korean New Year where the children were able to try on Korean costumes and play Korean games.

Engagements this year have included a visit by Science in a Van where children learned about the different bubbles and scientific experiences at an age appropriate level, and Water Safety NZ where they also got to wear life jackets and learn about safety in and around water.

The current trust consist of only 3 members, which is the minimum required by the trust deed. We are looking for volunteers to join the trust. Thank you to the other trustees Stella Shewing and Lorraine Richmond for their support and input. Their time involved in Trust matters is appreciated, and the respective knowledge they bring around teaching and administration.

The financial statement for the year ended 31 December 2021 have been audited and a full copy of these is available from the kindergarten office on request.

### Motion

That the report be received.

*Ryk Kleynhans*





Youth and Community Development Trust

**Minutes of AGM**  
**YCDT**  
**24<sup>th</sup> August 2019**

**Attendees:** 63 Members and 1 Associate Member of Howick Presbyterian Church

**Apologies:** Margaret Littlejohn, Rev Kevin Finlay.

**Chairpersons report:**

Taken as read – published in the annual reports presented to the meeting and available through the office at HPC.

**Minutes of Previous Meeting:**

These were published in the annual reports and made available to the congregation 2 weeks prior to the meeting.

**Matters Arising:**

There were no matters arising.

**Financial and General Report:** David Tremlett

The financial statements were made available at the meeting. David Tremlett presented the reports and offered thanks to Geoff Foster for his services as the Auditor for YCDT. Since the inception of the trust in 2011 the trust has received \$238,000 in the form of donations, grants, gifts and from Big Band – fundraisers.

The money is continuing to support Young Life Youth Workers, The Slick programme for Manukau police, support for the churches Youth Pastor position, and more recently a youth grant has been set aside to support our own parishes young people in their special endeavours.

This newer initiative is designed so that youth can apply for assistance to help them to reach their potential in art, drama, music sport. Whilst

priority will be given to our own young people, the intention is to push this further into the community in the future.

David Tremlett then presented the budget for the next financial year.

It was moved David Tremlett / Lynne Rodgers

*“that the audited financial statements be received”.* Agreed

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This newer initiative is designed so that youth can apply for assistance to help them to reach their potential in art, drama, music sport. Whilst priority will be given to our own young people, the intention is to push this further into the community in the future.

David Tremlett then presented the budget for the next financial year.

It was moved David Tremlett / Lynne Rodgers

*“that the audited financial statements be received”.* Agreed

It was also moved David Tremlett / Lynne Rodgers

*“that the budget for the year ended March be received”* Agreed

David thanked the trustees for their work throughout the year.

**General Business:**

**Confirmation of Trustees for 2019 – 2020 :**

It was moved Ethni Macleod / Trevor Moran

*“that the following people be appointed as Trustees of YCDT for the year August 24<sup>th</sup> 2019 – August 2020. Rev Kevin Finlay, (continuing in the roll of Chairperson from Rotorua) Riaan van Schalwyk, Margaret Littlejohn, Sarah Daniel, David Tremlett, (Treasurer) Margaret Guyan. (Parish Council Rep).*

**Close of Meeting 11:10am**



## Youth and Community Development Trust Report for 2021

The Youth and Community Development Trust operates primarily to enhance the all-round development of young people. It therefore functions as part of the church's community facing youth ministry. It also engages in supporting community initiatives at its own discretion. During the last financial year 31 March 2020 – 31 March 2021 we have sponsored young people in various ways including the following:

Sowers Trust - \$1,725 – to assist funding the continuation of the Youth Worker programme at Somerville Intermediate

Bibles in School—Student workbooks & Teacher manual : Mellons Bay School

Youth Sponsorship funding for:

- Ballet tuition
- Violin tuition
- School camp
- Uxbridge art classes
- Tennis coaching
- Guitar lessons
- Choir fees

The Sowers programme at Somerville Intermediate did not continue beyond the end of March in 2021, therefore YCDT were not approached for funding.

We were also super excited to launch our Youth Sponsorship Programme for our young youth within our church community. Youth Fund grants of \$4,377 were given during the year to 31<sup>st</sup> March 2021. This funding continues to be available on application to the Trust. This is our way to support our young youth who have so many talents and is an opportunity for them to experiment with different areas within sport and The Arts. During the year we farewelled Kevin Finlay and Sarah Daniel as trustees. We are indebted for their support and contribution over the many years that they were involved with the Trust. We wish them both well in the future.

### **Financial Contributions**

The Trust is truly blessed by the financial contributions that we receive from our church community. If you are able to assist in any way by either a one-off donation or setting up a small fortnightly or monthly pledge we would be extremely appreciative.

We know we are making a difference in the lives of the youth in our community and we so desperately want to continue to carry out God's work to offer these opportunities to them.

If you would like to contribute to the Trust to support this Programme please speak to David Tremlett or myself, who can give you further information.

### **Trustees**

Thanks to the Trustees : Kevin Finlay, David Tremlett, Sarah Daniel, Margaret Guyan, Riaan van Schalkwyk.

With the resignation of both Kevin and Sarah, the Trust is desperately seeking one further trustee to join us. If this is something that you feel that the Lord is calling you to do, please see me.

It is moved at this AGM that the Trust appoint Stephanie Chamberlain as a trustee member. We look forward to Stephanie being involved with the Trust's activities.

*Margaret Littlejohn*





**Minutes of Annual General Meeting  
Howick Presbyterian Church  
11<sup>th</sup> October 2020**

**Constitution:** All 3 meetings were constituted with prayer by the Rev Matt Chapman at the beginning of the SAKT AGM.

**Attendees: Total 51**

Rev Matt Chapman, (Moderator) Cherie Moran (Session Clerk) Elizabeth Tremlett (Treasurer) Stella Shewring, (Secretary SAKT) David Tremlett (Treasurer YCDT) Ryk Kleynhans, Margaret & Greg Smith, Merv & Heather Hoe, Mary North, June & John Treneman, Ethni & Alastair Macleod, June Barton, Irene McLaren, Thelma Wilson, Georgie McKinley, Marilyn Wallace, Glad Nancekivell, Joan Hickman, Ken & Dianne Finlayson, Muriel Carruthers, Monte Jones, Barry Gibson, Crystal & Lomond Seel, Sophie Pabbuwe, Peter & Brenda Scott, Lynne Rodgers, Andrew Cutler, Geoff & Liz Foster, Sue Finn, Jane Few, Valerie Klein, Elizabeth & Robin Georgeson, Bev Cox, Heather & Bill Milnes, Derek Wood, Tania Georgeson, Cedric & Venetia Daniel, Lynette van As, Lepaola Vaea, Esmay Leach.

**Apologies: Total 29**

Ailsa James, Aubrey Dosado, Jude & Anilen Dosado, Margaret Guyan, Margaret Littlejohn, Cynthia & Dave Fortune, Margaret Smith (Snr), Retha Kleynhans, Janine Leaming (SAKT), Shirley Webber, Ron Galliers, Christine Lewis, Stephen Moran, James Harrison & Bronwyn Harrison, Bev Riley, Rev Andrew & Jan Bell, Carol Duff & Trevor Duff, Rob Finn, Lorraine Richmond (SAKT) Elaine O'Hare, Theresia Klein, Sarah Daniel, Liesl Daniel, Kolini Vaea.

**It was moved Cherie Moran / Ryk Kleynhans**  
*"that the apologies be accepted" Agreed*

**Minutes of Previous Meeting:** 25<sup>th</sup> August 2019 Distributed prior to the meeting and contained within the Annual Reports.

**Matters Arising:**

It should be noted in this years minutes that following the elections for the MSB it was learned that the correct process had not been followed and a further congregational meeting and election process was held on September 15<sup>th</sup> 2019 at 10.30am following morning Worship. As a result of this meeting the people who were elected to the Ministry Settlement board to represent the congregation and Parish Council were: Valerie Klein, Hamish Arthur, Andrew Cutler, Venetia Daniel, Retha Kleynhans, Cherie Moran.

This therefore overruled the previous decision of the AGM held on the 25<sup>th</sup> August.

**Tabling of the Annual Reports:**

The Annual Reports for the year 2019 – 2020 were tabled and had been distributed electronically prior to the meeting as a result of Covid restrictions.

**It was moved Sophie Pabbuwe / Valerie Klein**

*"that both the annual reports and minutes of the previous AGM be received"*

**Stated Supply Ministers Report:**

Rev Matthew Chapman spoke briefly to his report (as contained within the written reports for the parish) in his capacity as Stated Supply Minister for the parish.

**Financial Report:** As presented by Elizabeth Tremlett (Treasurer)

From my perspective in overseeing the finances of the parish, I knew we would still have bills to pay. I knew that as we could not meet to worship on Sundays (and we did not know how long that would be for), there would be no envelope or open offerings.

I knew that we would not be receiving rental income from the hire of our hall, café and sanctuary for some weeks. We are very grateful that we continued to receive rental income from both the church house and the kindergarten during the lockdown periods.

A number of parishioners moved from cash and cheque offerings to automatic payments or internet banking during lockdown. More than once, I received in the mail at home, a letter containing offerings and envelopes from parishioners wishing to keep up-to-date. Thank you all.

It is becoming increasingly time-consuming to deposit cash and cheques at the bank. As most of you will know, the banks have indicated that by the middle of next year, they will no longer be accepting cheques. For many of us, this is going to require a re-think of how we make payments (not just our offerings, but all our payments. If you have any questions about how this is going to affect you, please do not hesitate to discuss this with family, friends or your bank.

However, we did qualify for the first 12-week wage subsidy. This amount of \$18,000 was received in April. This meant that we were able to continue to pay our staff their usual paid hours over lockdown.

Earlier this year, Geoff Foster advised that he would be "retiring" as our auditor. Geoff has done an amazing job for us in this capacity over many years and we thank him for that. (More to come on this later.) Personally, I am very grateful for all his advice and support so freely given. Thank you Geoff.

For the year ended 30 June 2020, we have appointed Peter Conaglen of Charity Integrity Audit Limited as the auditor for HPC. Peter has a significant amount of experience in the



For the year ended 30 June 2020, we have appointed Peter Conaglen of Charity Integrity Audit Limited as the auditor for HPC. Peter has a significant amount of experience in the audit of churches and is the current auditor of Northern Presbyterian.

Peter's initial audit visit, originally scheduled for the end of August, was delayed by the level 3 lockdown. Peter then had other commitments that we need to work around. Accordingly the audit of the financial statements is not complete but we hope to get this completed by the end of October 2020.

A copy of the unaudited financial statements was circulated by email on Friday and there are some copies available today. If anyone would like a copy of the audited financial statements when they are ready, please let Jane know and she will arrange that in due course. They will also be published, as required, on the Charities Commission website.

The unaudited financial statements for the year ended 30 June 2020 show a surplus of income over expenditure of \$11,000. This compares to a budget deficit for the year of \$44,000. The main difference relates to remuneration as the budget for the 2020 year included provision for the cost of a full-time minister from the beginning of 2020.

The budget for the year ending 30 June 2021 is attached. Session and Parish Council approved this at their meeting on 23 July 2020. The budget paper as circulated includes a comparison with actual results and budget for the year ended 30 June 2020. The budget for the year ending 30 June 2021 shows an operating deficit of some \$41,000. Remuneration in the budget includes provision for the cost of a full-time minister from the beginning of February 2021. The budget also includes provision for work to be done on the large trees outside the chapel plus a replacement electrical switchboard and wiring in the church house.

The budget deficit will be funded by reserves accumulated from prior years' surpluses.

**It is moved Elizabeth Tremlett / Lynne Rodgers**

*"that the unaudited financial statements for the year ended 30 June 2020 are received"* Agreed

**It was further moved Elizabeth Tremlett / Lynne Rodgers**

*"that the budget for the year ending 30 June 2021 is received"* Agreed

June Barton spoke to the meeting about the significant Financial contribution that the Kindergarten makes to the Church by way of its' Operations Management. She wished to bring to the attention of the congregation that the Kindergarten contributes to the church approximately \$40,000 per year. June asked that this significant contribution be acknowledged.

#### **Vote of Thanks to the Auditor:**

Geoff Foster was thanked for his work as our Auditor in past years and this work was formally acknowledged at the meeting. With Geoff's retirement Parish Council have approved the appointment of Mr Peter Conaglen of Charity Integrity Audit Limited as the Auditor for the year ending June 2020.

#### **General Business:**

#### **Confirmation of Teams for the 2020 – 21 year** (page 15 of the Annual Reports)

**Parish Council:** Aubrey Dosado, Bill Milnes, Lynne Rodgers, Ryk Kleynhans, Retha Kleynhans, Elizabeth Tremlett, Cherie Moran.

Retiring: Margaret Guyan

Joining: Andrew Cutler

**Social Fellowship:** Liz Foster (Leader), Jane Few, Mary North, Stella Shewring, Sue Vazey, Margaret Littlejohn, Heather Milnes, Tania Georgeson

**Property Team:** Greg Smith (Leader) Trevor Moran, Cedric Daniel, Mervyn Hoe.

**Pastoral Care:** Cherie Moran, Thelma Wilson, Mary North, Margaret Guyan

**Opportunity Shop Committee:** Margaret Guyan (Chairperson) Robin Georgeson, Mary North, Beverley Riley, Lomond Seel, Winsome Webster.

**It was moved Cherie Moran / Jane Few**

*"That the teams for 2020 – 2021 be approved". Agreed*

#### **Memorial Minute:**

Rev Matt Chapman led the meeting in prayer, honouring the lives of those members who had died within past 12 months. This was followed by a moments silence:

Douglas Matheson, Joy Weeds, Joan Dowd, Beris Bowles, Joan Batkin, Jean Littlejohn, William Robertson, Alastair Maclean.

**MSB:** Cherie spoke briefly to the meeting to update them as to the ongoing Ministry Settlement Board process to identify a future Ordained Minister for the vacancy at Howick Presbyterian Church. This process had been disrupted by the Covid Lockdowns.

#### **Corporate Vote of Thanks:**

Cherie spoke to thank all those who contribute to the life and work at Howick Presbyterian. She reminded those present that there is a part for everyone to play in the life of our Church and no matter if the part played is a high profile role or one that is less visible – all are to be valued and appreciated for their contribution.

**Close of Meeting - Grace and Benediction:** Rev Matt Chapman